

## **DIPLOMA IN FINANCIAL MANAGEMENT.**

### **PURPOSE OF THE COURSE**

This Qualification is designed to equip the learner with the knowledge, skills, attitudes and values to be appointed as Financial Accounting Technicians/Junior Accountants who have an important role to play, either as support staff to the Accountant, where they provide Accounting and Financial Management support in the field of Accounting and Financial Management in medium to large organisations or by assuming the role of Accountant in a smaller organisation, where an outsourced registered Chartered Accountant provides the service of supervision and monitoring. Financial Accounting Technicians/Junior Accountants are in very short supply, as all organisations need to be provided with the type of work they do. In most cases, the Financial Accounting Technician/Junior Accountant can provide a full Accounting service to a small organisation, under supervision of an off-site Chartered Accountant.

This Qualification is designed with the objective of encouraging the widest possible access to the Accounting profession and Accounting Qualifications. Accounting Qualifications have traditionally been pursued by a variety of individuals including those who are not at the time employed in an Accounting function, e.g. the unemployed, those temporarily out of the employment market and those seeking to change their occupation..

### **Rationale**

This Qualification has been developed as a coherent set of "generic" competences in Accounting so that it applies to a wide range of different types of Accounting jobs in a variety of organisations. Transferable core competences for broadly defined areas of Accounting activity have been identified and included in this Qualification as they apply to all employees involved in an Accounting role in any organisation. Some of the

individual competencies, particularly those in large organisations relating to a specific

job in the field have also been included in the Qualification, where these might have a broader applicability for learners.

### **COURSE DURATION : (N4 – N6 )18 months**

### **AWARD :**

A student will qualify for a National N Diploma in **Financial Management** on completion of a minimum of 12 subjects, ranging from N4 - N6, together with a minimum of **18 months in-service** training.

### **Certification Body :**

All N Certificate and Diplomas are issued by the National Department of Education and are recognised by Commerce and Industry

### **SYLLABUS :**

#### **Subjects in N4 (6Months)**

Computer Financial System  
Entrepreneur and Business Management  
Financial Accounting  
Management communication

#### **Subjects in N5 (6Months)**

Computer Financial System  
Entrepreneur and Business Management  
Financial Accounting  
Cost and Management Accounting.

#### **Subjects in N6 (6Months)**

Computer Financial System  
Income Tax  
Financial Accounting  
Cost and Management Accounting.

### **ENROL NOW**